



Tickhill Town Council

Clerk: Mrs. M. Booker

Changes to Council Meetings due to Coronavirus Pandemic

Both NALC and the Society of Local Council Clerks (SLCC) are asking local councils to stop holding any physical meetings or gatherings during this time. This includes full council, committee meetings, annual parish or council meetings. These are extraordinary times, and they call for extraordinary measures. The health and safety of your staff, Councillors and local communities should be your first concern.

Tickhill Town Council held the Council meeting on the 24th March 2020 7pm over a video link.

Present were Cllrs: J. Bergin (Chairperson) H Cork, N Cannings, P Walker, D Dawson.

Members of the Public: None

Clerk to the Council: M. Booker
R.F.O. M Cannings-Clough

Public Meeting (15 minutes maximum)

Minutes

- 234.20a. Receive apologies for absence: Cllrs M Marrison, L Mayes, I Smith. J Hoare.
- 234.20b. Registers of Any Disclosable Pecuniary Interests or Amendments: None
- 234.20c. Applications for Dispensation. None
- 234.20d. To approve the minutes of the last meeting 10th March 2020. Approved RESOLVED

235.20 To approve, as necessary the Delegation of Statutory Powers and General running of the Council to the Clerk, with the option of consulting the Chair and/or deputies by telephone/e-mail should they feel the need. **All attending Councillors Approved**

235.20a To approve General running of the Councils Finances to the R.F.O. with the option of consulting the Chair and/or deputies by telephone/e-mail should they feel the need. **All attending Councillors Approved.**

235.20b Support to be given, under the direction of the RFO, to the Tickhill Community Covid-19 help group. See also 238.20f below

235.20c In so far as was practicably possible and where quorate normal business meetings would also continue to be held by video link. Approved

Public Meeting (15 minutes maximum) for planning matters

236 Planning: current planning applications. Appendix 1 Comments to be entered on DMBC website

237.20 Progress reports from:

237.20a Chairman: The Chairman thanked Cllr P Walker for quickly organizing the video link to enable the Council meeting to take place.

237.20b Clerk: No reports

237.20c Councillors: reported on the measures local shopkeepers were taking on social distancing and home deliveries. Approved

Telephone: 07591179658

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238.20 Finance:

238.20a Accounts for payment March 2020 To Approve. Approved

238.20b Receipts and Payments February 2020 To Approve. Approved

238.20c February 2020 bank reconciliation and copy of bank statement. To Approve. Approved

238.20d Estimation of year end figure 2020 and comparison with 2019. No discussion

238.20e Request Permission to pay Y.L.C.A. membership, Zurich Insurance and D.M.B.C. business rates all for 2019/20 in early April 2020. Approved

238.20f Audit for 2019/20 has been called. R.F.O. to contact Internal Auditor, Mr. P. Thomas, to arrange for dates to be internally audited. **Audit**, YLCA to provide updated information on rearranged audit dates.

The R.F.O made a request for approval to the Council for the following:

There is an army of volunteers, wishing to provide help in the coming months when we have the Impact of the coronavirus. Our role as a Town Council would be to provide a portal for the funding which has been promised, to be overseen by us, in being the recipients of the grant money, and the overseeing of the flow of money.

I can see this working and by ring fencing the money for that expense solely.

They would be expected to work within the tight budget of the funds available drawn from donations.

Approved under the strict control of the R.F.O.

239.20 Staffing

239.20a New Job Descriptions: for approval and adoption: On hold until further notice.

239.20b New Person Specifications: for approval and adoption: On hold until further notice

239.20c New Appraisal Forms: for approval and adoption: On hold until further notice.

Any Councillor can request a copy of the above from the Clerk and they will be sent by email.

240.20 Correspondence; Circulated Appendix 2 A Councillor informed the council a letter had been received from the Unmetered Operation Officer reference the Christmas Lights usage, which was estimated around £100.00 the Council agreed the payment when all paperwork was in order. This will be an ongoing Christmas expense.

241.20 Reports from Committees/Representatives: -- Neighbourhood Planning, Doncaster Local Plan. History Boards. No reports

242.20a Events: Mayflower 400, Scarecrow Festival, Gala Day, Scruffs Dog Show, 1940s Day VE Day, Yorkshire Day. No Discussion.

242.20b Environment: No Discussion

242.20c Traffic/Highways: No Discussion

242.20d Council website update: No Discussion

243.20 Members items: To allow Councillors the opportunity to discuss potential items for the Agenda of the next meeting: None

Date of next meeting Tuesday 14th April 2020 10.30am
The Pavilion Tithes Lane Tickhill

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E-mail: clerk@tickhilltowncouncil.co.uk