



Tickhill Town Council

Clerk: Mrs. M. Cannings-Clough

Meeting of the Tickhill Town Council
The Pavilion, Tithes Lane, Tickhill
Tuesday 23rd January 2018

Present were: Cllrs J. Bergin(Chairman), N. Cannings, I. Henderson, J. Hoare,
M. Marrison, L. Mayes, I. Smith, G. Whitehead and P. Woolston

Clerk to the Council: M. Cannings-Clough

There were no members of the Public present

Public Participation for matters other than Planning (10 Mins maximum)

There were no members of the Public present

Minutes

1.18 a. There were no apologies for absence

1.18.b. There were no Registers of Any Disclosable Pecuniary Interests or Amendments

1.18.c. There were no applications for dispensation

2.18. Minutes: The minutes of the last meeting of the Council on 2nd January and 9th January 2018 were approved. **RESOLVED**

Public Participation for planning matters (5 mins per elected spokesperson)

There were no members of the Public present

3.18 Planning: current planning applications and latest decisions made by D.M.B.C as per appendix 1
Other planning matters brought to the table were:

There are to be built approx. 600 properties on the border of Tickhill on the Harworth boundary. The Borough Councilor, Cllr Cannings was asked to approach Nottingham County Council to ascertain the length of the building schedule. This will no doubt have a huge impact on the traffic through Tickhill and indeed the traffic volume at the already notorious Spittal junction. The exit for the properties will be straight on to Doncaster Road. Neal Firth will be contacted at D.M.B.C. by Cllr Cannings to take matters forward.

It has been brought to the attention of the Town Council that there are numerous allotments vacant at the rear of The Tavern. These are protected by the Local Government Act 1972, the Tickhill Neighborhood Plan and are listed on the Tickhill Community Asset Register. D.M.B.C. will be notified of any activity on this plot of land which contravenes any of these regulations.

4.18. Progress Reports of minutes of the previous meetings. Information from: -

4.18 a. Chairman: All covered on the agenda

4.18.b. Clerk: The clerk reported that she had taken part in a 1.5hr webinar earlier in the day concerning the new audit regime. PKF Littlejohn are the newly appointed government auditors.



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4.18.c. Councilors: All covered on the agenda

5.18. Finance:

5.18a Accounts for Payment for January 2018 were approved. **RESOLVED Appendix 2**

5.18b The Receipts and Payments for December 2017 were approved. **RESOLVED**

5.18c Dec 2017 and 3rd Quarter bank reconciliation and copy of bank statement were approved. The bank statement was compared against the cash book and the figures were checked. The bank statement, cash book and bank reconciliations were signed by the chairman. **RESOLVED**

5.18d The Precept figures for 2018/19 were approved against the Budget figures for 2018-2019. There will be an increased precept to include but are not limited to, the highly skilled remedial work undertaken on the Buttercross, enhanced security measures including CCTV for the Pavilion and surrounding area in response to increasing levels of antisocial activity and most significantly the imposition of business rates by DMBC on the Pavilion and Council Car Park both of which have been previously exempted. DMBC have in accordance with legislation also claimed three years of back dated rates.

Regardless of this the Car Park will remain free to use.

6.18. **Correspondence:** Items for consideration/recommendation as per appendix 3

7.18. **Reports from Committees/Working Parties and Representatives will be provided by Councillors who have had meetings:** Items for consideration /recommendations.

Notes from Advisory and Partnership were accepted resolved

8.18. YLCA directive on Data Protection Officer(D.P.O.) (L08-17, L09-17 and L10-17 Privacy Notices previously circulated)

As you will note from the briefing, the position of NALC is that most clerks and responsible financial officers of local councils cannot be designated as the D.P.O. of the council for whom they work for reasons set out in the briefing.

Consequently most local councils and parish meetings will need to appoint an external individual or organisation as its D.P.O. and the Associations can advise you that NALC is currently working on plans to develop a national D.P.O. service and we will circulate details of that to member councils and parish meetings when we receive them in the New Year.

- As to date no further information has been passed to Tickhill Town Council by YLCA, and it must be stressed, Tickhill Town Council only keeps personal information on current employees. Any other information is disposed of under the terms and conditions of the Retention Policy.

9.18. Neighbourhood Plan:

During the next three weeks Councilors will have a concerted effort in finishing the housing survey. A housing needs survey will be in the February edition of Tickhill Today and all residents are requested to complete and return it.

A minor amendment in respect of the Neighbourhood Plan Town map has previously been submitted to DMBC and acceptance is awaited.

News on D.M.B.C. local Plan is also awaited.



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10.18. Revision of Committee Structure.

The Council members revised their committee structure as per Appendix 4

10.18. Members Items: To allow Councillors the opportunity to discuss potential items for the Agenda of the next meeting

- Clerk has suggested a re-scheduling of the Mayor's reception to take place in early January alleviating the clash with Christmas activities. All other dates for nominations to remain the same. This was approved in principle.
- The Annual meeting of Electors will be called on the 13th March at 10.30am
- The Clerk was requested to reinstate the Road works e mail which is circulated to the community. This had probably lapsed when the computer had been updated and a finer filter placed on e mails.
- The future of the website will be an agenda item for February 13th meeting. Prior to this a full and comprehensive document will be circulated to the Councilors in preparation for a decision.

Date of next Council meeting: 13th February 2018 The Pavilion Tithes Lane Tickhill 10.30am

Signed. Cllr J. Bergin.....
13th February 2018



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Under the Public Bodies (Admission to meetings) Act 1960 s.1. (2), The Public and Press are requested to leave the meeting due to the confidential nature of the matter.

Staffing Confidential

The newly appointed Pavilion Manger has resigned.

The other short-listed candidate has been contacted and has agreed to take on the role of Temporary Pavilion Manger for a period of approx. 4 months.

The present clerk is wishing to retire within the calendar year and the position of clerk designate will be advertised encapsulating the position of Pavilion Manager.

This will hopefully give a 6-month hand over period by which time the new clerk will feel confident to take on the role.

The retiring clerk will stay on as the Responsible Financial Officer and will be able to offer support and holiday/sickness cover for the new clerk.

Signed. Cllr J. Bergin.....
13th February 2018