



Tickhill Town Council

Clerk: Mrs. M. Booker

There will be The Annual Meeting of the Tickhill Town Council in the Pavilion, Tithes lane, Tickhill on Tuesday 24th May 2022 6.45pm

Members of the public are welcome to attend but may not take part until the election of Chairman has taken place.

M. Booker
Clerk-R.F.O.
Date 18th May 2022

AGENDA **Annual Meeting of the Council**

13.22 Election of the Chairman - Mayor
Signing of Declaration of Acceptance of Office

Public Meeting (15 minutes maximum)

Borough Councillors reports:

14.22a. Receive apologies for absence:
14.22b Registers of Any Disclosable Pecuniary Interests or Amendments:
14.22c Applications for Dispensation:
14.22d Register of Interest: Councillors requested to update if applicable.
14.22e To approve the minutes of the last Council meeting 26th April 2022

Public Meeting (15 minutes maximum) for planning matters

15.22 Election of Officers.
15.22a Election of Deputy Mayor.
15.22b Election of Committee members, or updates of members.

16.22 Planning
16.22a Current planning applications circulated, comments to be made on DMBC web portal

17.22 Progress Reports from:
17.22a Chairman:
17.22b Clerk:
17.22c Councillors:

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18.22 Finance

18.22a Payments for May 2022 (to date) Circulated: For Approval

18.22b Receipts and Payments April 2022: To approve:

18.22c TTC Bank reconciliation, HSBC Bank Statement April 2022: To approve

18.22d Sage Cashbook April reconciliation: To approve

18.22e Grant applications: Circulated for consideration / approval

18.22f **Annual reports for Submission to External Auditor. (If received from Internal Auditor)**

18.22g Section 1 - Annual Governance Statement 2021 - 2022 To Approve

18.22h Section 2 - Final Year End Accounting Statement 2021 - 2022 To Approve

18.22i Annual Internal Audit Report 2021 - 2022 To Approve

18.22j Document supporting Annual return of significant variances from 2021 - 2022 To Approve

18.22k Bank reconciliation March 2021 pro forma: To Approve

18.22l Confirmation of period for the exercise of public rights 30th June 2022-10th August 2022: To Approve

18.22m Confirmation - Apology from external auditor that TTC have not been chosen for the 5% Intermediate audit, the request for the 5% Intermediate audit was due to a technical error.

18.22n Contact details of the external auditor

PKF Littlejohn LLP 2nd Floor, 1 Westferry Circus, Canary Wharf London E14 4HD

E mail: sba@pkf-littlejohn.co.uk

19.22 Correspondence; Circulated.

20.22 Reports from Committees/Representatives: - Neighbourhood Planning.

21.22 Pavilion Remodeling:

21.22a Working party reports:

21.22b Grants received total 13.7k with a further 2k of grant support agreed. Total remodel fund at present date 25.7k including TTC reserve.

21.22c Opus Electricity contract ends July 2022 quotes received will be circulated.

21.22d EDF Gas smart meter cannot be fitted, due to technical issues.

21.22e BT Broad Band Network has now been installed.

22.22 Events:

22.22a Scarecrow Festival 14th – 15th May 2022 Reports

22.22b HM Platinum Jubilee 2nd – 5th June 2022

2nd June The lighting of the Beacon: 9.45pm at the Buttercross.

5th June The Big Jubilee lunch 12pm – 6pm Tickhill Pavilion - DMBC Recreation Ground.

22.22c Tickhill Scout & Guide Gala 2nd July 2022 Tickhill Pavilion – DMBC Recreation Ground.

22.22d Scruffs Dog Show 10th July 2022 Tickhill Pavilion - DMBC Recreation Ground.

22.22e Yorkshire Day 1st August 2022 awaiting information.

22.22f Christmas 2022 A site meeting with a representative from Christmas plus is scheduled for Tuesday 17th May 2022. Christmas Plus cancelled due to illness.



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23.22 Environment:

23.22a Traffic/Highways: Speed gun training updates

23.22b St Mary's Car Park EV chargers: updates

Patching repair quote circulated.

23.22c Land at the Paddock updates:

23.22d Environment & Sustainability Action Network representatives Cllrs J. Hoare, M. Wood

24.22 Council website update. This is ongoing work in progress.

25.22 Flag Flying Dates June:

Q Platinum Jubilee 2nd – 5th June

HM Queen official birthday 11th June

Armed forced day 25th June

26.22 Members items: Any members requests for future agendas.

27.22 Staffing Confidential: This item is for all Councillors.

Date of next meeting: Tuesday 28th June 2022 6.45pm
The Pavilion
Tithes Lane
Tickhill